Pine Grove Elementary School PTA

**PTA Executive Board Meeting**

**Monday May 3, 2021**

Meeting Notes

**Meeting held virtually via Zoom**

**Call to Order** – 6:35pm by President Anna Gibbons

**Attendees:**

Principal Diane Richmond, Asst Principal Melissa Markle, Anna Gibbons, Karin Wohlgemuth, Shaina Zobel, Jen Keiber, Tasha Logue, Tina Kubala, Laura Frederick, Jennifer Collins, Hillary Martell

**President’s report:**PTA is providing Staff Appreciation Week events, May 3-7 with the theme, “You lift us up!”. Tuesday May 4 all Staff will receive gift cards for Chick-Fil-A. Thursday May 6 all Staff will receive locally handmade ice cream from Sweet Peeps Creamery. Friday May 7 all staff will receive individually packaged and ‘grab and go’ style from local Cunnigham’s Cafe. Monetary donations are being accepted online from families to supplement the PTA budget for this event (<https://pge.memberhub.store/store/items/777019>). Students and families are also encouraged to create notes, artwork, etc to give to teachers and staff at school or virtually.

PGE PTA Scholarship fund opened an application period in April to graduating high school seniors who attended PGE from Kindergarten through 5th grade. One application was received and awarded $500 to used for the next school year at the awardee’s college.

Kona Ice fundraiser will be planned for May or June, either at the store location or with the Kona mobile truck delivering to neighborhoods. Dates and locations are TBD.

Spirit wear sale ended April 29. Orders will ship directly to families during the last week of May. A spirit week will be planned for June after the new spirit wear is received.

The next PTA meeting will be a General Meeting, held virtually on June 2. At this general meeting elections for new PTA Board member positions will be conducted. A quorum of 15 PTA members is needed to attend in order to complete the elections. All are requested to attend. Anyone interested in filling a PTA Board member position or committee position, or who would like to be involved in any way are encouraged to attend the June meeting or contact the PTA at [pinegrovepta@gmail.com](mailto:pinegrovepta@gmail.com).

**Treasurer’s report:**   
Estimated current balance as of the end of April is $6900. Estimated balance for end of year is $4000, a good position to end the year.

The Treasurer Board position needs to be replaced due to the current treasurer, Karin Wohlgemuth, exceeding the term limit. Hillary Martell has agreed to fill the position for school year 2021-2022, pending election votes during the May 2021 general meeting.

**Principal’s report:**  
Preparing for expansion of in-person learning to 4 days per week, starting May 10. Cafeteria tables will be replaced with individual desks to accommodate more students. In the cafeteria, 6ft spacing between students is still required, while 3ft is allowed in classrooms. The lunch schedules will also shift slightly to allow only one grade level in the cafeteria per lunch period.

4th grade has the largest amount of returning students and largest class sizes. 4th grade will eat breakfast in the cafeteria while all other grades will eat breakfast in the classrooms.

The playground can now be used during recess, by one class at a time. Only one grade level can be at recess at a time.

The school nurse, Mrs. Franker, has been monitoring student illnesses and COVID-like symptoms. If a student has 2 or more COVID-like symptoms, the student must leave school and go home. Students can return with a negative COID test result or after quarantining for 10 days. If a student does not receive a test or has a positive test result, quarantining and contact tracing must be completed.

AVID program is continuing with virtual college tours and virtual career presentations from PGE parents.

A 5th grade Farewell event will be held on Tuesday June 15 during a morning outdoor ceremony, time TBD, rain date June 17. Planning is ongoing and details are forthcoming. A planning meeting will be held on May 12 for school staff and PTA board members.

**Teacher’s update:**  
Ms. Kubala coordinated a large food donation from a PGE staff member’s church and local organizations. The lead volunteers of the PGE Student Support Network (SSN) transported the donations to SSN to be included during the free food distributions held weekly for all BCPS families.

**Meeting Adjourned** – 7:20 pm

**THE NEXT PTA MEETING IS JUNE 2, 2021 AT 6:30PM.**

Respectfully Submitted,  
Shaina Zobel  
Recording Secretary